

1. **ORIENTATION DAY - Friday, August 23, 2019**

Pre School Information - Students & Parents Attend

9:00 - 9:30	Teachers of Toddler, Orientation, Pre A & Pre B classes will call the parents
9:45 - 10:15	of new students to notify the specific time to attend. See enclosed
10:30 - 11:00	letter for class assignment; see maps for location online.

Elementary Information – Students & Parents Attend

11:00 - 12:00	4 th Grade Students and Parents
11:00 - 12:00	1 st Grade Students and Parents
11:30 - 12:00	New 5 th -8 th Grade Students must report to Band Room for instrument fitting
12:00	4 th Grade instrument fitting in Band Room
12:00 – 1:00	5 th Grade Students and Parents
12:00 – 1:00	2 nd Grade Students and Parents
1:00 – 1:30	Kindergarten Students and Parents
1:00 – 2:00	3 rd Grade Students and Parents

Middle School Information - Students & Parents Must Attend

8:30 a.m.	8th Grade Class Meeting - Cafeteria
9:30 a.m.	7th Grade Class Meeting - Cafeteria
10:15 a.m.	6th Grade Class Meeting - Cafeteria
11:30 a.m.	Grades 5-8 New Student Instrument Fitting - Band Room

Instrument Fittings/Rental with All County Music

The Band Room is located on the second floor of the Advanced Learning & Enrichment Center (ALEC). All Grade 4 and all new students in Grades 5-8 and their parents are required to attend as scheduled above. A credit card is required when filling out the contract. A deposit and rental fee is also required at that time. There are rental instruments available from Unity School at a discounted rate, for which upperclassmen receive priority.

2. **SCHOOL UNIFORMS** - Kindergarten - 5th, Middle School, and PE Uniforms (Grades 5th - 8th)

To purchase uniforms, please call Dennis Uniforms at (561) 226-9803 or (800) 854-6951. Dennis Uniforms is located at 7602 NW 6th Avenue, Boca Raton, FL 33487. **New logo uniforms required.**

Uniforms for Preschool are available but not required. Uniforms are required each day.

3. **DECALS 2019-20**

Please use your identification decal. All cars picking up children must have a Unity School decal displayed on the passenger's front window. See the front office for additional decals.

4. **HEALTH REQUIREMENTS / MEDICAL FORMS 2019-2020 School Year**

All current students are required to have:

- 2019 Florida Entry Health Exam (Form DH 3040)
- Florida Certification of Immunizations (Form DH 680)
- A Tetanus booster (Tdap) is required for all students entering grade 7

♦If your child's immunizations are not current, and/or does not have required medical forms, he/she will not be permitted to attend school.

No Shots = No School (Florida Department of Health Regulations)

5. **SCHOOL CLOSING INFORMATION NUMBER** (561) 276-0607

Please call this number ONLY in instances related to school closings, such as hurricanes.

6. **DAY CARE EMERGENCY NUMBER** (561) 441-5330

This number is to be used ONLY for true emergencies between 4:00 p.m. and 5:30 p.m.

Late pickup - Students not picked up by 5:30 p.m. will be charged \$9 for each five minutes after 5:30 p.m.

7. **SUPPLY AND READING LISTS**

Both Elementary and Middle School reading and supply lists were distributed by the classroom teachers on Conference Day. The summer reading lists and supply lists are available on the Unity School webpage: <https://unityschool.com/parents/summer-reading/>

8. **SCHOOL DAY:**

Arrival

Students may be dropped off at the times which are designated below and may then proceed to their classrooms. **Students needing an earlier drop off must report to Morning Care.** Any students arriving prior to 8:00 a.m. will be sent to Morning Care. Morning Care hours are 7:30 a.m. - 8:10 a.m. Students are **not** allowed on the playground before school. Students arriving after 8:20 a.m. **must** report to the school office for a tardy slip/hall pass and **be accompanied by a parent.** Morning announcements begin promptly at 8:20 a.m. **Preschool Circle Time** begins promptly at 8:25 a.m. following the morning announcements.

Dismissal

Students must be picked up no later than 3:30 p.m. All students not picked up in preschool - 5th grade will be sent to Day Care promptly at 3:30 p.m. Middle School students must leave campus by 3:30 p.m., unless they are participating in after-school activities or in after-school study sessions which are dismissed at 4:00 p.m.

School Day Times:

Toddler & Orientation	Classrooms open	8:10 a.m.
	Dismissal ½ day	11:20 a.m.
	Dismissal full day	3:05 p.m.
Pre A & Pre B	Classrooms open	8:10 a.m.
	Dismissal ½ day	11:30 a.m.
	Dismissal full day	3:05 p.m.
Elementary School	Classrooms open	8:10 a.m. (Tardy at 8:20 a.m.)
	Dismissal Kind.	3:10 p.m.
	Dismissal 1-5	3:15 p.m.
Middle School	Arrival	8:00 a.m.
	Homerooms open	8:10 a.m. (Tardy at 8:20 a.m.)
	Dismissal	3:15 p.m.

9. **MIDDLE SCHOOL COMMUNITY SERVICE HOURS INFORMATION**

Middle school students may earn on-campus community service hours by assisting teachers and/or staff before the school year begins. Students may earn up to one half of their required community service hours on campus. If your child is interested, please call 276-4414, ext.104 or email Lisa Lambert: llambert@unityschool.com to register your child. Availability is limited.

10. **NUTRITION POLICY**

Please refer to the Unity School website for the nutrition policy and guidelines for snacks and lunch. Your cooperation is both appreciated and essential.