



Music Teacher - Maternity Leave Coverage

The Interim Music Teacher will work with the Head of School, Administration, and Band Director to ensure the smooth running of the music program; make certain the Unity School philosophy is followed and enhanced: ensure the welfare of the students in your care and act as a role model for the students of Unity School and keep administration informed of any issues as they arise.

Responsibilities:

- Attend all required meetings/events
- Meet with Administration as needed.
- Respond promptly to all emails, phone calls, communications from administration, faculty and parents
- Lunch/recess duty
- Prepare and submit lesson plans weekly
- Arrange for substitute teacher if absent for any reason, and alert any parent volunteers of your absence
- Maintain "Substitute Folder" containing schedule of classes, lesson plans, videos, class lists, maintenance of classroom, emergency protocols (fire drills, lockdowns, etc.), lunch duty responsibilities, list of school telephone extensions
- Discipline/enforce rules, model positive behavior
- Classroom maintenance, clean, organized, bulletin boards updated

Academics:

- Have knowledge of music education
- Interdisciplinary efforts should be made to support grade teachers
- Develop and adapt lessons and curriculum provided by the music teacher.
- Organize needed classroom materials for lesson presentation
- If specific equipment is needed for the lesson, instruct students in the proper handling, use and storage of the equipment
- Lesson plan and teach all kindergarten through fifth grade elementary music classes (include a variety of activities including percussion instruments, singing, music theory, and movement)
- Teach three pre-school music classes each week in their classroom (simple songs and movement)
- Prepare students for and conduct them at the December holiday concerts
- Co-teach 2nd grade violin class once a week

Qualifications:

- Education: Bachelor's Degree in Education or Bachelor's Degree out of field with 12 credit hours in field; State Certification preferred but not required
- Physical Demands: Ability to stand, walk in all support classes. Frequently required to stoop, kneel, twist, and bend

An Equal Opportunity Employer, Unity School seeks candidates who will add to the vision of our school community while placing value on our traditions.

Please send resume to: resume@unityschool.com