

Dear Unity Families,

As we begin a new school year, we want to thank you in advance for your patience and cooperation during carline pick-up and drop-off. We will continue with the same process as last year for all grade levels. You can find all the details on page two as well as illustrated guidelines on pages 3 and 4.

While we had intended to revise the dismissal procedure for grades 4–8 this year, the City of Delray Beach's construction of a roundabout at the corner near our school is still in progress. Until the project is complete, we anticipate heavy traffic congestion during pick up and drop off.

To help ease the flow of traffic, we encourage families to:

- **Drop off as close to 8:00 AM as possible**, rather than waiting until the final minutes before school begins.
- **Plan for pick-up at 3:25 PM** or slightly later if your child is in grades **4-8** to avoid the most congested time.

We will re-evaluate the afternoon pick-up process for grades 4–8 once the roundabout is fully operational.

Additionally, we've received concerns from neighboring homeowners about vehicles using their driveways and lawns to turn around during carline. This has caused damage to landscaping, sprinkler systems, and driveways. We ask for your help in being mindful of our surroundings and avoiding private property.

Your cooperation helps preserve the strong sense of community we value so deeply at Unity. Thank you for your understanding and continued support.

Warmly,

Genevieve Hoppe
Head of School

Unity School Carline Procedures 2025-2026

Everyone Needs to Know:

- Place placard on dashboard during dismissal (given on Orientation Day)
- Campus gates open for all students at 8:00 am
- Morning care begins at 7:30 am. Families should enter through the Main Gate and walk their child in.
- Always follow the drop off and pick up directions for your youngest child.
- For the safety of your children, please stay off your phone.
- If you arrive prior to your dismissal time, you will be asked to park (if spots are available) or leave campus and return at the dismissal time.
- Students not picked up by 3:30 pm will be escorted to Aftercare.

Preschool Child/ren ONLY:

- Arrival - Enter campus through the West entrance and drive through the outside lane to park in the west lot. Always use the crosswalk and supervise your child. Preschool families are required to walk their child to class and sign them in.
- Dismissal - **Students will be dismissed at 3:00pm**
 - Toddler, Orientation A or Pre A families should enter campus through the West entrance and drive through the inside lane for gate pick-up.
 - Orientation B or Pre B families should enter campus through the West entrance and drive through the outside lane for gate pick-up.
 - Preschool parents must buckle their child into a car seat and sign them out.

Preschool Child/ren with Sibling/s in K-8:

- Arrival - Enter campus through the West entrance and drive through the outside lane to park in the west lot. Always use the crosswalk and supervise your child. Preschool families are required to walk their child to class and sign them in.
- Dismissal - **Students will be dismissed at 3:10pm**
 - Toddler, Orientation A or Pre A families should enter campus through the West entrance and drive through the inside lane for gate pick-up.
 - Orientation B or Pre B families should enter campus through the West entrance and drive through the outside lane for gate pick-up.
 - Preschool parents must buckle their child into a car seat and sign them out.
 - All of your children will be waiting for you at your assigned preschool gate.
 - Older siblings will NOT be dismissed prior to 3:10 so please do not arrive early.

K-3rd Grade ONLY:

- Arrival - Enter campus through the West entrance and drive through the inside lane for drop off.
- Dismissal - **Students will be dismissed at 3:10pm**
 - Enter campus through the West entrance and pick the shortest lane.
 - As you approach the gate, you'll be assigned a cone number. Your child/ren will be at that cone.

4-8th Grade ONLY:

- Arrival - Enter campus through the East entrance and pull into either inside or outside lane as far as instructed by the employee on duty.
- Dismissal - **Students will be dismissed at 3:15pm.** Enter campus through the East entrance and pull into either inside or outside lane as far as instructed by the employee on duty.

DROP OFF MAP

PRESCHOOL & WALKERS

DROP OFF LINE

4/5 MS

22nd STREET

Exit



West Parking

CENTER ISLAND

Through Traffic - follow crossing instruction

Through Traffic

(No parking on grass)

(Parking AM Only)

(Parking AM Only)

(No parking)

***All Preschool will need to pull through the west car line, park on the west side of the parking lot & use the crosswalk to walk their child to class.**

FRONT PARKING LOT
NO PARKING ON GRASS

LOADING DOCK
4th & 5th
Middle School

8-8:15
4th & 5th
MS drop-off

WALKWAY

Middle School

WEST LOADING DOCK

UNITY CHURCH



Administrative Offices

4th Grade Classroom

Preschool / Kindergarten Classrooms

1st -3rd Elementary Classrooms

PICK UP MAP

Parking

CENTER ISLAND

OR-B/PRE-B @ 11:30 & 3:00PM

GRADES K-3 @ 3:10PM →

TD/OR-A/PRE-A @ 11:30 & 3:00PM

GRADES K-3 @ 3:10PM →

Through Traffic

1st Pos

Car #1

1st Pos

crosswalk

WEST LOADING DOCK

UNITY
CHURCH

Administrative Offices

*All students should be picked up at youngest child's loading dock.

WALKWAY

Middle School

LOADING DOCK
4th & 5th
Middle School

FRONT
PARKING LOT
NO PARKING
ON GRASS

Parking AM Only

(Parking AM Only)

(No parking)

22nd STREET

Exit



**4/5
MS
3:15 PM**

Car

Car

Car

Car

Car

Car

Car

Car

Car

Car

Car

Car

Car

Car

Car

Car

Car

Car

Car

Car #1

Car

Car